

**Donald Moffett**

1972 Scott Street • San Francisco, CA • 94115  
415.269.2197 • dmoffett@mdmgs.com

**SKILLS SUMMARY**

Senior information technology professional with experience managing enterprise data centers, program management offices, and development organizations. Served as Senior Project Manager, Senior Business Analyst, Engagement Manager, and Senior Consultant. Certified disaster recovery planner, and trained in Six Sigma and Oulette Requirements Gathering techniques.

I am seeking either a long term contract or permanent position. I will consider relocation offers. I am available for travel both domestically and International. I am a citizen of the United States.

I am available with 2 weeks notice.

**EMPLOYMENT**

**Solutions Design Consultant  
Kaiser Permanente**

Mar 2006-Present

*Oakland, California*

- Senior Consultant /Architect for Health Plan Business Area Practice.
- Responsible for application architecture to support practice initiatives.
- Responsible for leading teams of consultants from concept through implementation: requirements gathering, defining technical specifications, developing logical and physical design, testing and implementation.
- Responsible for application and systems architecture for projects. Prepare and review physical design and architectural documents.
- Developed statements of work and managed vendors.
- Interfaced with KP business units, application development, enterprise testing, and vendors.
- Projects: Claims, EDI, Imaging and Archiving, and compliance.

**Senior Project Manager  
Enterpulse, Inc.**

Sept. 2005-Mar 2006

*San Ramon, California*

- Onsite manager of project teams, disaster recovery and operations continuity.
- Teams consist of project manager, business analyst, developers and testers.
- Symantic Corporation Managed the High Availability Project, in Springfield, Oregon for their e-commerce renewal system. Team Lead - Manage High Availability Project team for E-Commerce Site, data center relocation, and disaster recovery, system included both internal and external systems (out-sourced call center). Designed architecture, developed proof of concept, product selections, and developed an implementation plan.
- Visa International – Engagement Management to coordinate proposal between consulting company and the customer.

**Team Leader  
AT&T (Formally SBC)**

Dec 2002 – Sept 2005

*San Ramon, California*

- Manage project management teams delivering applications and infrastructure solutions. Projects Included: PeopleSoft CRM Implementation, DSL Billing Redesign, Configuration management tool replacement, Engagement Management.

**Independent Consultant  
MDM Distribution**

June 2001-Dec 2002

*San Francisco, California*

- SBC Corporation: Led Project teams to consolidate data centers. Data Center Migrations.

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**Data Center Director** 1998 - 1999  
**Charles Schwab Corporation**  
*San Francisco, California*

- Managed Disaster Recovery team and data center,
- Lead Project Team to redesign Software Development Life Cycle.

**Vice President – Desktop Services** 1996 - 1998  
**Wells Fargo Bank**  
*San Francisco, California*

- Managed 9 subordinate managers responsible for Client Server Operations, desktop systems (4000), and configuration management.
- Served on the hardware selection team

**Chief Technology Officer** 1991- 1996  
**Internal Revenue Service**  
*Washington, DC*

- Responsible for computer operations, 12 data centers, 8 Regional offices, and 28 call centers.
- Other Positions held at Internal Review Service (1972 – 1996)
  - Field Information Officer , *Chicago, Il*
  - Senior Consultant, *Chicago, Il*
  - And Various Management Positions , *Milwaukee, Fresno, San Francisco*

**EDUCATION**

- AA Degree - Fresno City College
- Continuing Education: California State University - Fresno
- University of Wisconsin, Milwaukee
- BA Degree - CEG Trinity College and University – Federal Program
- MBA Degree - CEG Trinity College and University – Federal Program

**PROFESSIONAL TRAINING**

**Management and Professional Training**

- Pursuit of Excellence - Tom Peters Institute
- HIPAA Privacy for IT and Program Offices
- QIP - Juran Institute of Learning
- Disaster Recovery (Certified)
- Project Management (Federal Certification)
- Oulette Requirements Gathering

**Six Sigma Training Program**

- Introduction
- Define the Six Sigma Opportunity
- Defining the Problem
- Analyzing the Data
- Analyzing the Process
- Improving the Process
- Listening to the Voice of the Customer